

PAYROLL DESIGNATION FORM



First Name	Last Name	Social Security Number □□□-□□-□□□
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As a benefit to our employees, we offer two payroll designation options, direct deposit to a Paycard or to your financial institution(s). Your pay can be split (up to three ways) between the two pay options based on percentage or a set amount of your choosing. If a set amount is sent to one option(s), your remaining pay will be sent to your other designated option(s).

If you do not indicate otherwise, your pay will automatically be loaded onto a Paycard.

Here are just a few of the great benefits of the new MasterCard® Paycard	• Funds available immediately	• Free card-to-card transfers
	• Global acceptance	• Additional cards for family & friends
	• Eliminates check cashing fees	• ATM access

Payroll Designation 1	Set Amount \$	Percentage %
Account Type Paycard		
Routing Number □□□□□□□□	Account Number □□□□□□□□□□□□□□□□	

Payroll Designation 2	Set Amount \$	Percentage %
Bank Name	Account Type (check one) <input type="checkbox"/> Checking <input type="checkbox"/> Savings	
Routing Number □□□□□□□□	Account Number □□□□□□□□□□□□□□□□	

Payroll Designation 3	Set Amount \$	Percentage %
Bank Name	Account Type (check one) <input type="checkbox"/> Checking <input type="checkbox"/> Savings	
Routing Number □□□□□□□□	Account Number □□□□□□□□□□□□□□□□	

I understand the different payroll options made available to me. I authorize my employer to direct deposit my paycheck in the manner I have indicated.

Signature	Date ____/____/____
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Please return this form along with a voided check(s) to your payroll department.
No voided check is necessary when you elect to deposit 100% of your pay to your Paycard.